

Welcome to country – We acknowledge the traditional owners of the land we are meeting on today. The land of the Gubbi Gubbi people we would like to pay our respect to leaders - past, present and emerging and pay our respect to aboriginal and Torres Strait islander people

**Belonging - Build strong relationship with students, parents and community so everyone can feel successful.**

**The order of business at a general meeting of the Association is as follows:**

AGM opened by 1804

We aim for our general meetings to run for up to 90min. Please be considerate and respectful of people’s time when raising items to be discussed.

**Apologies**

Meegan Walker, Jarrod Bleijie

**Present for meeting**

Everyone needs to be a P&C member for 2024 to be able to vote. [Buddina P&C - Membership Form 2024 \(jotform.com\)](https://jotform.com)

Holly O’Donoghue, Melissa Connor, Michelle Rutten, Jasmine Wheatley, Leonie Wydra, Elli Hylton, Sally Gallagher, Russell Thompson, Brooke Stewart, Adam Dunlop, Gillian Faulks

**Move the minutes from the previous meeting**



Buddina AGM and General Meeting Minutes Feb 2024.pdf

Moved by Leonie

Seconded By Holly



**Treasurer's Reports**

TREASURER'S REPORT 01/05/2024 Bank Balances as at 29/04/2024 CBA GEN. FUNDS \$155,847.99 (Included \$65.5k in Grants and Golf Day Sponsorship)

To Note - YTD profit and loss report attached.

- Balance sheet attached
- Grants received \$60k and \$32k from Cancer Council Qld
- Golf day sponsorship received \$5.5k
- Uniforms
- sports shirts sales \$10,019, invoice paid \$16,818
- Tuckshop YTD profit \$6,192.50

Income streams and Events update - This term - Mothers Day, Disco, under 8's day

Tuckshop - Steph Baker has resigned - 3 staff members (Sara Skilton (Mon,Tues,Thurs) Steph Solly (Wed-Friday), Rach Chester (Mon/Tues am), Amanda Davidson (Friday) to cover shifts together with 6 hour volunteer (Sharon) Other Items to Note Please see attached projected fees from

Auditor (Melissa Jones) Forest Glen Taxation and Accounting for all combined quarterly and annual audit fees Currently paying Balance Matters \$200 approx a quarter plus additional monthly fees for phone calls and account enquiries - Melissa can incorporate all of this into the quarterly only fee and will provide more streamlined processes for EOY audit rather than treasurers, bookkeepers and separate accountant. We would like to vote

to move all bookkeeping to the one agent.



Buddina\_State\_School\_P\_C\_-\_Balance\_Sheet (1) (1).pdf



Buddina\_State\_School\_P\_C\_-\_Profit\_and\_Loss (1) (1).pdf

Profit and LossBuddina State School P&C29 Apr 2024



TREASURER'S REPORT 29\_04\_2024.pdf

Page 1 of 1

Moved – Michelle

Second - Holly

Principles report



## Action 2024

### Belonging

*Build strong relationships with students, parents and community so everyone can feel successful*



### Engagement

*Develop safe and supportive learning environment where students are engaged*



### Learning

*Implementation of the Australian Curriculum through the use of evidence-based strategies*



- ✓ Collective Teacher Efficacy 1.57
- ✓ Self-reported grades/ student expectations 1.44
- ✓ Classroom discussion 0.82
- ✓ Feedback 0.75

- ✓ Collective Teacher Efficacy 1.57
- ✓ Piagetian Programs 1.28 (Age Appropriate Pedagogies)
- ✓ Classroom discussion 0.82

- ✓ Collective Teacher Efficacy 1.57
- ✓ Teacher credibility 1.09
- ✓ Teacher Clarity 0.75
- ✓ Feedback 0.75

## 2024 Targets

### Belonging

- ✓ 95% SOS Students
- ✓ 95% Social emotional survey

### Engaging

- ✓ 93% attendance
- ✓ <3 majors per week
- ✓ <5 minor per week

### Learning

- ✓ 98% A-C
- ✓ 65% A/B English and Math
- ✓ 35% 'Exceeding' NAPLAN

#### Teacher Fractions

- 0.2: 1 day a week
- 0.4: 2 days a week
- 0.5: 5-day fortnight

<b>ENROLMENTS</b>	
<b>Prep</b>	<ul style="list-style-type: none"> <li>97 students</li> </ul>
<b>Year 1</b>	<ul style="list-style-type: none"> <li>101 students</li> </ul>
<b>Year 2</b>	<ul style="list-style-type: none"> <li>98 students</li> </ul>
<b>Year 3</b>	<ul style="list-style-type: none"> <li>109 students</li> </ul>
<b>Year 4</b>	<ul style="list-style-type: none"> <li>113 students</li> </ul>
<b>Year 5</b>	<ul style="list-style-type: none"> <li>114 students</li> </ul>
<b>Year 6</b>	<ul style="list-style-type: none"> <li>106 students</li> </ul>
<b>STAFF</b>	<ul style="list-style-type: none"> <li>31 classroom teachers</li> <li>25 teacher aides</li> <li>5.8 Inclusion teachers</li> <li>1.6 PE Teacher</li> <li>1 Music/The Arts</li> <li>0.8 Dance/drama</li> <li>0.4 Arts TA</li> <li>0.6 LOTE Teacher</li> <li>1 Principal</li> <li>2 Deputy Principal</li> <li>1 HOD- Curriculum</li> <li>1 HOSES</li> <li>1 GO (2 days a week)</li> <li>0.2 PBL coordinator</li> <li>1 library TA</li> <li>1 Schools officer</li> <li>5 cleaners</li> <li>3 Admin</li> <li>1 BM</li> </ul>

Total  
Enrolments  
May 2024

#### Staff

- Retirements: Fiona McFadzean – currently has been on leave – previous DP, Yvonne Behrens – Jesse Jacobson 4A

#### School Events

- ANZAC Day March – around 120 students attended - very successful
- Year 6 Cyber Safety – Tuesday 30<sup>th</sup> April
- Year 5 and 6 students participating in DaVinci Decathlon – Wednesday 1<sup>st</sup> May
- Hear and Say – Prep students – Thursday 2<sup>nd</sup> and Friday 3<sup>rd</sup> May
- Years 5/6 Debating 11:00am-4:00pm – Friday 3<sup>rd</sup> May
- 1/2E Sealife Excursion – Tuesday 7<sup>th</sup> May
- Dance Excellence Eisteddfod – Wednesday 8<sup>th</sup> May 9am
- NAP – Year 6 selected students Wednesday 8<sup>th</sup> May
- MCSHS Rugby League Challenge – Thursday 9<sup>th</sup> May 11:30am-4:30pm
- Prep Superhero Parade – Thursday 16<sup>th</sup> May 9am

#### Professional Development

- Jamie Kibblewhite Coalition Meeting – Thursday 2<sup>nd</sup> May 9am
- Russell Thompson – principal coalition meeting – Friday 3<sup>rd</sup> May 7:30-9:00am
- Jamie Kibblewhite and Russell Thompson QASSP Conference – Thursday 9<sup>th</sup> and Friday 10<sup>th</sup> May
- School Based Moderation of Term 1 English – Tuesday 19<sup>th</sup> March 3-4pm
- Teachers – Case Management, Feedback and goal setting, success criteria, goal setting – Tuesday 28<sup>h</sup> May 3:00-4:30pm

#### Learning and Curriculum

- School Attendance is currently 91.1%

Year	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
%	92.5%	90.6%	94.1%	91.5%	89.9%	89.7%	90%

- Report cards to be emailed home Thursday 20<sup>th</sup> June
- Australian Curriculum updates – implementation of English 2024 Term 3 continuing

#### Facilities

- Replacement of undercover walkway near resource centre commencing 2/5/2024. Anticipated to take 4 weeks to complete.
- New security fence to be installed at front of gates with security coded sliding gates to both carparks. Anticipated start date June/July holidays
- Shade structure currently awaiting procurement approval. Only enough funds to complete half the area so current shade sail section will need to stay in place.
- Oval refurbishment on hold due to funding. Currently in discussions with the Department to increase funding/ other options.
- Amenities A, B and Support Centre amenities anticipated start date June/July holidays.
- 136 maintenance requests actioned and fixed in term 1.

#### Finance

- Budget Overview Report
- Balance Sheet attached
- School financial Snapshot

Moved – Russell  
Seconded - Elli

**General Business**

1. Request from Martin Auger with the CO2 Cars/ Year 4 science.



**RYOBI**

Ryobi 250W 228mm Band Saw

★★★★★ (5)

**\$399**



RYOBI ONE+

Ryobi One+ 18V Cordless Jigsaw - Tool Only

★★★★★ (210)

**\$139**



RYOBI ONE+

Ryobi 18V ONE+ 4.0Ah Battery and Charger Combo Kit

★★★★★ (134)

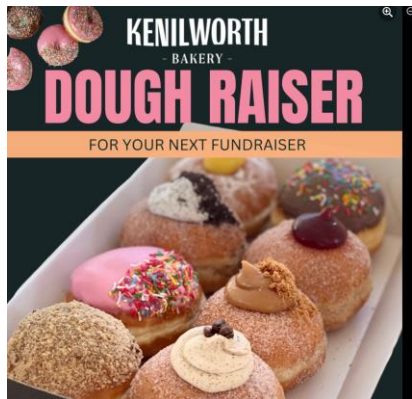
**\$149**

Total - \$687

Vote Yes 10 No 0. Motion passed. Martin Auger advised.

Business bought forward from previous meeting

1. **School Back Packs – voted by FB group.**
  - a. Airopak – medium - \$53.95 RRP



2. **Kenilworth Donut fundraiser.** Would the school like to run this year?  
**Vote Yes –0 No – 9** – motion not passed for 2024 due to no available volunteers to champion
3. **Request for AV equipment from Josh Gooderham.** See request below:

At the beginning of the 2024 school year our audio equipment in the hall decided to pack it in. We have had an initial quote to get the equipment back up and running and as a school we fall well short of the amount required. Initial quotes come in at \$16,000 for minimal works or \$30000 to get the whole project completed from start to finish.

We would need to receive other quotes for the work at this amount, however will need to wait until we can secure funding for the project.

As you know, our school hall is used for a number of ongoing school events, Junior/Senior/Whole School Parades, Special Events and we are hoping to rehost our School Musicals here at Buddina rather than an offsite venue.

I am writing to see if the P&C has **a)** any funds they can contribute to this project, or **b)** someone willing to apply for a grant/s that can be put towards getting the sound system back up and running.

Vote to contribute to Hall AV as a priority in the lead up to Musical and beyond **Yes 9 No 0**.

Motion passed. Josh advised via email

#### 4. Design a Brick



[Design a Brick | Engraved name bricks and pavers](http://www.designabrick.com.au)

Regroup next P&C meeting for further discussion. We need a champion for this to get off the ground.

5. **Chess Shirts** have been supplied and are now available to purchase through the uniform shop on Wednesdays at \$20.00 each.
6. **Lunch clubs** to provide students with more places to go. These lunch time clubs will be Lego club, craft group (unsure of name as yet) and card/board games club)

We are looking at some financial support to help these clubs get started? Staff are willing to run and organise in their own time and have already identified days and times. We do not unfortunately have the funds at present allocated to these activities. We do have some Lego, but don't want to take that away from year 1 and preps...

For example beads, string, craft, packets of uno cards, spot it games etc and lego

**Vote Yes 9 No 0** – motion passed. Jamie notified. Elli champion, tuck shop collection

7. **Audit fee and Business Activity Statements going forward** should you wish to engage my services: • Annual audit - \$1,500 • Business Activity Statements quarterly and superannuation lodgement through the ATO clearing house - \$200 Please note there are no additional charges for any queries, calls or requests. Supplied by Melissa Jones CA 93031 FOREST GLEN TAXATION & ACCOUNTING  
Benefits – easier and quicker for end of year audit, cheaper

No conflict with both being done by the same company

**Vote Yes 9 No 0** Motion passed. Michelle will advise of change

8. **Shade structure request from Meegan Livingstone**

I would like to raise the possibility of applying for a grant, in the future, for a shade structure for the court.

Teachers have also raised it with their parent rep. and our HPE department fully support this request – our BM is also aware of this request.

A structure would provide:

- An additional learning area for our students.
- Space for HPE lesson – rather than having to use the cramped tuckshop area that also leaks when raining
- A shaded and cooler area for lessons and lunchtime activities – during the heat, the court can't be used as it's too hot
- After it has rained, the court can't be used because water is lying on the court and it becomes a hazard.
- A covered area for parades when the hall is set up for other events.
- An opportunity to host sport events and district training as it wouldn't have to be weather dependant.
- Buddina's playgroup could utilise this area as well as Helping Hands when there is wet weather or too hot.
- Wet weather lunches wouldn't have to be confined to classrooms.
- Having this area undercover would give staff and student space; this is something we need.

As we have been successful with the Gambling Community Benefit Fund this year we are not allowed to apply again for the next 2 rounds so the earliest we could apply would likely be November 2024.

**P&C agree when able to apply for grants we will consider the above but for now we cannot contribute any money towards this request.**

<b>Tuckshop/ Uniform shop report</b>	<p>Sport shirts ordered and should arrive today or tomorrow.</p> <p>Remaining shirts will be sold at same price from uniform shop. Additional but limited stock has been purchased.</p> <p>New jackets look fantastic. Fleece jumpers are available from tuckshop for \$35.00</p> <p>Sports shirts \$40.00</p> <p>Moved Michelle</p> <p>Second - Mel</p>
<b>Grants Update</b>	<p>We have also been successful with the <a href="http://cancerqld.org.au">SunSmart Shade Initiative - Cancer Council Queensland (cancerqld.org.au)</a></p> <p>Another \$25K for the senior shade structure</p> <p>This project is being managed by Business manager Danielle and is currently awaiting construction from QBuild.</p> <p>Moved - Leonie</p> <p>Second - Michelle</p>
<b>Event report</b>	<p><b>Mothers day – 10<sup>th</sup> May – Gillian is champion</b></p> <p>Thank you to our current volunteers but we need significantly more. Please register via jotforms</p> <p><b>Disco #1 24<sup>th</sup> May – Champion Elli and Holly</b></p> <p>Teacher register/volunteers is being supported by Jamie + Josh</p> <p>No canteen to purchase additional snacks</p> <p>Volunteer register open via jotform</p> <p>Approved budget \$1500 – Yes 9 – Motion passed</p> <p><b>Under 8's Day - 21st June - Champion needed.</b> Fruit and popcorn. We need to contribute a volunteer less demanding activity than face painting. We are considering outsourcing. If you know of a child's entertainer please let us know.</p> <p>Approved budget- \$1,500 for external entertainer. Leonie to liaise with Josh Yes – 9, Motion passed</p> <p><b>Golf Day - 12<sup>th</sup> July champion Elli + Holly</b></p> <p>Tickets now available on flexi school. Already ½ the tickets have been sold. Get in quick</p>

Event sponsors – Drummond Golf, Fiorente Advisory, Home Sunshine Coast, Campbell Constructions, Kawana Waters Hotel – **A huge \$6,500.00 confirmed in sponsorship! Thanks Elli**

Approved budget - \$6700, Yes – 9 motion passed

**Trivia night** – 26<sup>th</sup> July

Working group – Elli, Leonie, Melissa, Andrew and Andrea

Mini event summary – tickets for Trivia night will be available on Flexi school

Dinner and alcohol available to purchase

Adults only event

Event Sponsor – Kawan Dental, Adam Dunlop Home Real Estate, Jarrod Bleijie, Helping Hands **\$6,500 Confirmed in sponsorship – Again Thanks Elli.**

All profits will be put towards 2024 musical and AV equipment.

Budget request \$6,500. Yes – 9, motion passed

**Musical** – Friday 16<sup>th</sup> – Sunday 18<sup>th</sup> August

**Fathers Day** – Event champion – possibly Gillian pending how she feels after her fantastic job with mothers day. If she is happy to champion we are happy for her to start purchasing to the approved budget

Gillian Approved budget - \$5,500 Yes – 9 – motion passed

**Disco #2** - 1<sup>st</sup> November. Champion Needed. Michelle will support. Spooky theme disco.

Approved budget \$1500 Yes – 9. Motion passed

As a P&C we are chasing multiple/many raffle prizes for our upcoming Golf and Trivia night. If you have a business or can ask a business for a raffle prize we like prizes valued at \$100+. Please speak to Leonie or Elli if you can contribute.

Moved - Elli

Second - Gillian

<b>Words of appreciation</b>	<b>Huge thank you to Elli! Sponsorship guru!</b> <b>Holly the events superstar and Pool Resue Champion</b> <b>Gillian – Mother day extraordinary</b> <b>Michelle – Tuck shop, what can I say, without Michelle there would be no tuck shop like so many other schools</b> <b>Mel – does all the little things we all forget!</b> <a href="#">School tuckshops on the brink of financial collapse, Queensland Association of School Tuckshops warns - ABC News</a>
Welcome new members	John Daly, Susan Martin, Lara Fugazza, Jas Wheatley, Megan Argent, Rach Chester. Please join <a href="#">Buddina State School P&amp;C Community   Facebook</a> which is the closed FB members page for discussions between meetings  Meeting closed 1924